

REQUEST FOR MEDIATION

Malaysian Mediation Centre
c/o Bar Council Malaysia
Level 3, Wisma Badan Peguam Malaysia
No. 2, Leboh Pasar Besar
50050 Kuala Lumpur

BY FAX (03-2050 2113)

Total no. of page (s): _____
(inclusive of this page)

WITHOUT PREJUDICE

Date:- _____

Instructions:	<p><u>ALL</u> parties to a dispute have to complete and send the signed copies of the following to the Malaysian Mediation Centre (“MMC”)</p> <ol style="list-style-type: none">1. Mediation will be set down for one (1) working day only. Parties will be notified of the mediation date in writing. The MMC reserves the right to reject any application.2. Parties who are attending the mediation with / without their Solicitors should have the necessary authority to settle the matter.
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Section 1- Case Particulars

Suit No(s): _____

In the _____ Court in _____

Date of Pre-Trial Conference: _____ before _____
(if any) (dd/mm/yy) (name)

Section 2- Mediation Session

Possible Mediation Dates: - (dd/mm/yy) :- _____
(dd/mm/yy) :- _____
(dd/mm/yy) :- _____

Section 3- Solicitor (s)' Particulars

Instructions	If space below is insufficient, please give details on a photostated sheet of this page.
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Name of Solicitor(s):	_____
Name and address of firm:	_____ _____ _____
Tel No.	_____ Fax No. _____
Your File Reference No.:	_____
Name of Client(s)	_____ who is/are the _____ in the above matter.
No. of person(s) attending:	Solicitor(s) _____ Client(s): _____

Name of Solicitor(s):	_____
Name and address of firm:	_____ _____ _____
Tel No.	_____ Fax No. _____
Your File Reference No.:	_____
Name of Client(s)	_____ who is/are the _____ in the above matter.
No. of person(s) attending:	Solicitor(s) _____ Client(s): _____

Section 4 – Background of Dispute

<p><u>Nature of Dispute</u></p> <ul style="list-style-type: none"><input type="checkbox"/> Agency<input type="checkbox"/> Banking/ Financial Instruments<input type="checkbox"/> Construction<input type="checkbox"/> Corporate / Company/ Shareholders<input type="checkbox"/> Defamation<input type="checkbox"/> Family or Matrimonial Matters<input type="checkbox"/> Employment<input type="checkbox"/> Community Disputes<input type="checkbox"/> Hire-Purchase<input type="checkbox"/> Insurance<input type="checkbox"/> Intellectual Property<input type="checkbox"/> Partnership/ Joint Venture<input type="checkbox"/> Personal Injury or Death<input type="checkbox"/> Probate & Estate Matters<input type="checkbox"/> Professional Malpractice<input type="checkbox"/> Sale and Purchase of Property<input type="checkbox"/> Sale or Supply of Goods and Services/Title of Goods<input type="checkbox"/> Tenancy<input type="checkbox"/> Negligence (eg. Misrepresentation, Assault and Battery)<input type="checkbox"/> Others: <p>_____</p> <p>_____</p> <p><u>For dispute (s) involving monetary claims:-</u></p> <p>The dollar amount contested is:</p> <p>Claim: RM _____</p> <p>Counterclaim: RM _____</p>	<p><u>Please give details of the dispute.</u></p> <p>[Brief details would suffice at this stage as information is required for the purpose of appointment of mediator(s) only.]</p>
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